

May 16, 2008

To: Council of Deans and Vice Chancellors

RE: Information Collection in support of the Strategic Approach to Investments in Computing Facilities Committee (SAICF)

Dear Colleagues:

As co-chairs of the above referenced committee, we ask you to appoint an appropriate individual who can work with us and other committee members to develop a general appreciation of your unit's current and projected computing space and infrastructure needs. For academic units, we would anticipate an individual at the level of assistant or associate dean, and/or a key faculty leader who can broadly represent the unit's interests. In the case of administrative units, we suggest someone at the assistant/associate vice chancellor or chief administrative officer level.

As you may recall, the SAICF Committee was established earlier this year by Interim Provost Horwitz for the development of a campus strategy to guide and inform investments in computing facilities and infrastructure. (See Interim Provost Horwitz's charge letter at: <http://vpviet.ucdavis.edu/computingfacilities.cfm> ). The committee's success depends in part on a reliable approach to gathering information about your unit's current and projected computing system needs in terms of space, infrastructure and network requirements.

By way of background, we have attached a sample document that outlines the type of information we would like to discuss with your representative.

Please forward the name of your designee to Lisa Chance ([lkchance@ucdavis.edu](mailto:lkchance@ucdavis.edu)) by 5:00pm, Friday, May 30<sup>th</sup>. Your attention to this issue is very-much appreciated. Please do not hesitate to contact either of us directly, if you have any questions.

Sincerely,

Peter M. Siegel  
Vice Provost and Chief Information Office  
Information and Educational Technology

John Meyer  
Vice Chancellor  
Resource Management & Planning

Cc: Strategic Approach to Investments in Computing Facilities Committee

Attachment: UC Davis Sample Information document

## UC Davis Sample Information

This document outlines the type of information we will discuss with campus constituents for assessing computing capacity currently in use and requirements for the future.

- **HIGH PERFORMANCE RESEARCH COMPUTING CAPACITY AND DATA STORAGE NEEDS (2008-2010)**
  - Research computing environmental needs
  - Storage needs for research data
  - Internal and external campus bandwidth needs
  
- **ADMINISTRATIVE COMPUTING CAPACITY AND DATA STORAGE NEEDS (2008-2010)**
  - Administrative computing capacity
  - Storage needs for administrative computing
  - Internal and external campus bandwidth needs
  
- **FACILITY AND ENVIRONMENTAL SUPPORT INFORMATION (2008-2015)**
  - Existing and planned UC Davis computing facility
  - Conditioned space features
  - Security characteristics
  - Proximity of computing facility to office or laboratory